

# Gujarat Technological University

No: GTU/Exam form/Sem1Reg/W-17/MPH-2451/7972

Date: 01/11/2017

## Instructions for filling up the exam forms of M. Pharm (Sem 1) Regular Winter 17 exam

Instructions for submitting Examination forms of M. Pharm (Sem 1) Regular at GTU are as under:

- (1) Please download the pdf file of Exam forms of M. Pharm (Sem 1) from respective institute admin panel.
- (2) Print the exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.
- (3) Please verify UFM of the students as per the GTU rules. If as per the UFM punishment student is not eligible for current exam then do not send exam form of the student to GTU.
- (4) If as per the detention rules, student is not eligible for current exam then do not send exam form of the student to GTU.
- (5) Please verify subject codes of the students, if any mismatch or doubt found then immediately inform to GTU on mphcall@gtu.edu.in till 06/11/2017.
- (6) If there is any mismatch found in mid/internal component in the exam form of the student then the institute will have to inform about the same to GTU on mphcall@gtu.edu.in till 06/11/2017.
- (7) After filling the exam forms, Institute has to gun the exam forms using barcode reader within time schedule.
- (8) After gunning all the exam forms send scan copy of single challan with challan no. on mphcall@gtu.edu.in within time schedule. For payment do the online payment through SBI. See guideline:  
<http://www.gtu.ac.in/ImpCircular/SBIPayment%20Instructions.pdf>
- (9) There is no need to send the hard copies of exam forms to GTU. Keep hard copies of exam forms at institute till the declaration of all rechecking/reassessment results of M. Pharm. Winter 2017 exams.
- (10) D.D. will not be accepted.
- (11) For any assistance institute can call on 079-23267553 or 9909924137 or 9909961894

### Schedule

Sr.	Description	Date
1.	Dates for students to fill the exam forms in respective institute.	02-11-2017 to 08-11-2017
2.	Dates for colleges to Gun the exam forms	02-11-2017 to 08-11-2017
3.	Date for colleges to send scan copy of fee payment challan to GTU	09-11-2017
4.	Dates for the Students to fill the exam form with Penalty*	10-11-2017 to 14-11-2017
5.	Dates for the colleges to Gun exam form with penalty *	15-11-2017

\* Penalty would be Rs 100/- per student.

-s/d-

I/c Controller of Examinations